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## WGSS 2003

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**Date** Wed 11/20/2024 12:35 PM

**To** Alkhalifa, Ali <alkhalifa.2@osu.edu>; Lindsey, Treva <lindsey.268@osu.edu>

**Cc** Podalsky, Laura <podalsky.1@osu.edu>; Vankeerbergen, Bernadette <vankeerbergen.1@osu.edu>; Hilty, Michael <hilty.70@osu.edu>; Steele, Rachel <steele.682@osu.edu>; Neff, Jennifer <neff.363@osu.edu>

Good morning/afternoon,

On Wednesday, Nov. 6th, the Arts and Humanities 2 Subcommittee of the ASC Curriculum Committee reviewed a new course proposal for WGSS 2003.

The Subcommittee unanimously approved the request with five contingencies and two recommendations:

- a) **Contingency:** The Subcommittee ask that the department remove from the syllabus any artifacts that imply distance learning, including the references to “synchronous” learning (as on p. 1) and synchronous lectures and weekly modules (as on pp. 2-3 and elsewhere). They note that referring to an in-person class with this type of terminology can be confusing for students, as they associate this type of vocabulary with the distance learning format.
- b) **Contingency:** The Subcommittee requests that the department correct the credit hours/work expectations statement on p. 3 of the syllabus. As a 1 credit hour, 7-week course, the statement should read as follows:
  - This is a 1-credit-hour, 7-week course. According to Ohio State policy ([go.osu.edu/credithours](https://go.osu.edu/credithours)), one credit hour shall be assigned for every 6 hours of engagement with the class (including approx. 2 hours in class) required to earn the average grade of "C" in this course.
- c) **Contingency:** The Subcommittee asks that the department include in the syllabus clear information about how often and for how long the course will meet.
- d) **Contingency:** As the submission included a curriculum map, the Subcommittee assumes that this course (as well as WGSS 2001 and 2002) will count toward the major and requests a cover letter that explains the function of these courses in the WGSS undergraduate curriculum. Given that all other major courses are 3 credit hours and the major requires 30 credit hours, will students be encouraged to take all three courses (in lieu of another 3 credit-hour course)?
- e) **Contingency:** If the courses are *not* to be included in the major, the Subcommittee requests that the department revise their curriculum map to exclude those courses. The Subcommittee offers a friendly reminder to the department that a curriculum map should only include courses that may count towards the unit’s major(s).
  - Note: Any future submissions for courses that are ***not*** eligible to count toward the major need not include the department’s curriculum map as a part of the submission. However, ***in this case***, the committee asks that the curriculum map be re-submitted given the concerns above.
- f) **Recommendation:** The Subcommittee recommends that the department provide additional information for students on the syllabus (pp. 5-7) regarding assignments, with particular attention to the following:
  - i) The Subcommittee suggests that students be provided with additional guidance on the nature of the reflective papers, including whether there will be a prompt, how these should be organized, etc.
  - ii) The Subcommittee recommends that the department provide additional information about the midterm and final project, including how the midterm presentation will serve as “scaffolding” for the final project and the expected length of final project.
- g) **Recommendation:** The Subcommittee suggests that the department alter the title in the course catalog (curriculum.osu.edu under “General Information: Course Title”) to read “...Field of WGSS” instead of “... Field of WGSST” as the former may be more recognizable to students and is consistent with the Course Description.
- h) **Recommendation:** The Subcommittee recommends that the department use the most recent version of the Diversity Statement (syllabus, pg. 11), which was updated in August 2024 to include additional

protected groups. The updated statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#).

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before this course can move forward in the approval process to OAA. *Recommendations* (in italics above) should be implemented when the course is next taught. I will WGSS 2003 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Laura Podalsky (faculty Chair of the A & H 2 Subcommittee; cc'd on this e-mail), or me.

Best,  
Rachel



**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

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